

# Norfolk County-8 Coalition

## December 4, 2023 Meeting

### Agenda



<b>Time:</b> <b>11:00 am – 1:00 pm</b>
<b>Meeting Location</b> 135 School Street, Walpole MA 02081

#### **Attendance Roll Call**

##### Voting members present:

Jamie Goodrich, Canton

Kylee Sullivan, Dedham

Caroline Kinsella, Milton

Stacey Lane, Norwood

Melissa Ranieri, Walpole

Jhana Wallace, Wellesley

Jared Orsini, Westwood

##### Non-voting members present:

Angie Truesdale, BME Strategies

Caeli Tegan Zampach, BME Strategies

Cynthia Baker, BME Strategies

Jessica Tracy, Dedham

Christine Silva, MDPH Welcome Family

Marissa Rogers, MDPH Welcome Family

Kerry MacKay, Regional Staff

Abbie Atkins, Norwood

Megan Leary, Walpole

Patricia Fisher, Walpole

#### **Opening**

The regular meeting of the NC-8 Local Public Health Coalition was called to order by Cynthia Baker at 11:14 AM on December 4, 2023.

#### **I. Welcome**

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Stacey Lane made a motion to approve the previous meeting's minutes. Jared Orsini seconded the motion.

#### **Vote:**

Canton: Y

Dedham: Y

Milton: Y

Norwood: Y

Walpole: Y

Wellesley: Y

Westwood: Y

## **II. Announcements**

BME reviewed progress updates to the FY24 PHE Dashboard and forthcoming guidance regarding the launch of TRAIN Massachusetts. BME also shared details regarding a proposed housing court training for the NC-8 coalition.

Stacey Lane made a motion to approve the use of PHE funds to host a Housing Court Best Practices training on 1/23/24. Kylee Sullivan seconded the motion.

Canton: Y

Dedham: Y

Milton: Y

Norwood: Y

Walpole: Y

Wellesley: Y

Westwood: Y

The motion passed. BME will take next steps to secure procurement and send calendar holds to anticipated guests.

## **III. COVID-19 Grant Spending**

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The coalition discussed the current supply of COVID-19 test kits and decided to abstain from a group purchase of single kits for the time being. The group reviewed total purchase requests for emergency backup chargers, charging cabinets, and go-kit supplies for emergency use or support of newly arrived families.

Stacey Lane made a motion to approve the use of COVID funds to purchase emergency supplies on behalf of the entire coalition not to exceed \$30,000. Melissa Ranieri seconded the motion.

Canton: Y

Dedham: Y

Milton: Y

Norwood: Y

Walpole: Y

Wellesley: Y

Westwood: Y

The motion passed. BME will reach out to individual communities to facilitate shipping logistics and confirm purchasing details.

#### **IV. Regional Staff Updates**

BME shared updates on the regional staff hiring process and is actively scheduling meetings with each hiring subcommittee. The group also discussed the Regional Epidemiologist hiring process and completed subcommittee volunteer selection. BME demonstrated a new Inspection Request Form leveraging SmartSheet. Regional Public Health Associate Kerry Mackay shared her monthly activity summary.

#### **V. MRC Updates**

BME provided a high-level overview of the forthcoming Operational Readiness Award grant application for the NC-8 MRC. The group was also updated on imminent plans to

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resume badge printing and finalize additional Mental Health First Aid session offerings.

#### **VI. MDPH Welcome Family Review with Christine Silva & Marissa Rogers**

Christine Silva and Marissa Rogers provided an overview of the Welcome Family program encompassing current state, program structure, implementation successes and challenges, and an overview of the technical support and assistance DPH provides to Welcome Family partners. The group discussed referral methods and possible partnerships with other community agencies to strengthen the program.

#### **VII. Community Updates**

The coalition discussed the process for amending food regulations and compared strategies for permitting food pantries. The group also discussed and shared strategies for managing flu vaccine supply.

#### **VIII. Meeting Closure - Other Business**

BME proposed rescheduling the next coalition meeting to Monday, January 8th 11AM-1PM. This meeting will be held virtually.

The meeting was adjourned at 12:53PM.